



## Housekeeper & Laundry Attendant

Experience Required To Apply

JL Bar Ranch, Resort & Spa is a private ranch offering many indoor, outdoor and culinary activities. Our culture is “To Redefine the Ranch and Resort Experience as a World Class Destination of Choice” through our Mission, Vision and Values. We maintain a spirit of sustaining an enthusiastic and fun environment.

### **Ideal Candidate**

Ideal candidate requirements vary by position, but all JL Bar positions have the following similar expectations:

- Team Player
- Guest Service and Hospitality Oriented
- Detail Oriented
- Effective and Respectful Communicator, Both Verbal and Written
- Reliable, Efficient, Responsible and Punctual
- Self-Motivated
- Positive Attitude
- Capable of Working with Little or No Supervision
- Must Maintain a Professional Appearance, Following Uniform Policy
- Willing to Go Above and Beyond for Co-Workers, Management, and Guests

### **Duties, Responsibilities & Requirements**

- Assist arriving and departing guests to and from Guest Services to Accommodation(s).
- Set up, arrange, and remove decorations, tables, chairs, and ladders to prepare facilities for events such as banquets and meetings.
- Remove debris from driveways and all public areas inside or out.
- Replace light bulbs.
- Sort clothing and other articles, load washing machines, and iron and fold dried items.
- Sort, count, and mark clean linens, and store them in linen closets.
- Deliver any items requested by guests to cabins.

- Observe precautions required to protect resort and guest property, and report damage, theft, and found articles to Ranch Manager.
- Must be able to stand for extended periods of time.
- Light lifting required.
- Perform other duties as needed.

### **Rate of Pay & Benefits**

- Rate of Pay: Based on Experience, Bi-Weekly.
- Optional Benefits For Part-Time Employees: Quality employee on-site lodging.
- Optional Benefits For Full-Time Employment: Medical, Dental, Vision, 401(k) matching (100% up to 6%), Vacation Time, Quality employee on-site lodging.